



**Q1 2024 Training Calendar**  
**Certified Quality Business Analysis Online Training Program**

| Course Code | Course Title                                    | Synchronous Training Schedule | Asynchronous Training | Synchronous Training Time                 | Asynchronous Training Duration |
|-------------|---|-------------------------------|-----------------------|---|--------------------------------|
| EBA         | Essentials of Business Analysis                 | January 8<br>January 10       | January 13            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| BAPM        | Business Analysis Planning and Monitoring       | January 15<br>January 17      | January 20            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| MDMR        | Modeling, Documenting and Managing Requirements | January 22<br>January 24      | January 27            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| AMSD        | Agile Methods in Solutions Development          | January 29<br>January 31      | February 3            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| PMBA        | Performance Metrics in Business Analysis        | February 5<br>February 7      | February 10           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| SAV         | Solution Assessment and Validation              | February 12<br>February 14    | February 17           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| EAD         | Enterprise Architectural Design                 | February 19<br>February 21    | February 24           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| MSAD        | Methods in Solution Analysis and Design         | February 26<br>February 28    | March 2               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| ET          | Elicitation Techniques                          | March 4<br>March 6            | March 9               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
|             | Mock Exam                                       | March 15                      |                       | 6 Hours                                   |                                |
|             | CqBA Certification Exam                         | March 22                      |                       | 6 Hours                                   |                                |



**DIGILEAF INC.**

*Leading Excellence Among Fellows*

**Q1 2024 Training Calendar**

**Certified Software Quality Professional Training Program (Batch 2)**

| Course Code | Course Title   | Synchronous Training       | Asynchronous Training | Synchronous Training Time                 | Asynchronous Training Duration |
|-------------|--|----------------------------|-----------------------|---|--------------------------------|
| SST         | Structured Software Testing                                      | January 9<br>January 11    | January 13            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| STM-TPI     | Software Test Management and Test Processes Improvement          | January 16<br>January 18   | January 20            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| STA         | Software Test Automation   | January 23<br>January 25   | January 27            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| AST         | Agile Software Testing   | January 30<br>February 1   | February 3            | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| QMM         | Quality Metrics and Measurements                                 | February 6<br>February 8   | February 10           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| SQM-SS QA   | Software Quality Models/Standards and Software Quality Assurance | February 13<br>February 15 | February 17           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| PAM-OM      | Process Architecture Management and Optimization Models          | February 20<br>February 22 | February 24           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| SQA         | Software Quality Audits  | February 27<br>February 29 | March 2               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
|             | Review & Mock Exam   | March 8                    |                       | 6 Hours                                   |                                |
|             | CSqP Certification Exam  | March 22                   |                       | 6 Hours                                   |                                |



**DIGILEAF INC.**  
*Leading Excellence Among Fellows*

**Q1 2024 Training Calendar**  
**Certified Quality Professional Training Program**

| Module No. | Course Title   | Synchronous Training | Asynchronous Training | Synchronous Training Time                 | Asynchronous Training Duration |
|------------|--|----------------------|-----------------------|---|--------------------------------|
| 1          | Introduction to Quality Models and Standards (Building and Maintaining Quality Systems)                  | March 5<br>March 7   | March 9               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| 2          | Essentials of Process Management   | March 12<br>March 14 | March 16              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| 3          | Solving Problems in the Digital Age (Identifying Business Needs & Defining Solutions in the Digital Age) | March 19<br>March 21 | March 23              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| 4          | Developing Measurement Systems   | March 26<br>March 28 | March 30              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| 5          | Graphical Toolbox for Data Interpretation & Analysis   | April 2<br>April 4   | April 6               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| 6          | Basic Statistical Process Control (Quantitative Analysis Using SPC - The Practical Approach)             | April 9<br>April 11  | April 13              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
|            | Review & Mock Exam   | April 19             |                       | 6 Hours                                   |                                |
|            | Certification Exam   | May 3                |                       | 6 Hours                                   |                                |

*Trainings are held every Mondays and Wednesdays*



**DIGILEAF INC.**

*Leading Excellence Among Fellows*

### Q1 2024 Online Training Calendar

### Certified Business Process Specialist Training Program

| Course Code | Course Title                                       | Synchronous Training       | Asynchronous Training | Synchronous Training Time                 | Asynchronous Training Duration |
|-------------|--|----------------------------|-----------------------|---|--------------------------------|
| EPM         | Essentials of Process Management                   | February 7<br>February 14  | February 18           | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| RCA-RMT     | Root Cause Analysis and Risk Management Techniques | February 21<br>February 28 | March 4               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| SPS         | Systematic Problem Solving                         | March 7<br>March 14        | March 18              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| UQT         | Using Quality Tools                                | March 21<br>March 28       | April 1               | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| PDM         | Policy Development and Management                  | April 4<br>April 11        | April 15              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
| DBR         | Documenting Business Rules                         | April 18<br>April 25       | April 29              | 4:00 - 7:00pm<br>4:00 - 7:00pm<br>6 Hours | 9:00am - 3:00pm<br>6 Hours     |
|             | Review & Mock Exam                                 | May 9                      |                       | 6 Hours                                   |                                |
|             | CBPS Certification Exam                            | May 23                     |                       | 6 Hours                                   |                                |

*For In-house Training, schedule can be tailored based on the client's availability.*